

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD

January 20, 2025

A meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, January 20, 2025, at 5:00 P.M. at Alpine Bank, 1901 Pine Grove Road, Suite 101, Steamboat Springs, Colorado. Attendance was both in person and virtual via a video and teleconference platform accessible to the public.

ATTENDANCE

Directors in Attendance Were:

Randall Hannaway, President
Karl Gills, Vice President
Tom Ihrig, Treasurer
Jason Miller, Director/Assistant Secretary
Adonna Allen, Secretary

Also in Attendance Were:

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, PC
(via video conference)
Tiffany Skoglund, Kevin Mitts, and Jenifer Ondracek;
Pinnacle Consulting Group, Inc. (via video conference)
Gary Suited; City Manager; City of Steamboat Springs

Chairman Hannaway called the meeting to order at 5:02 P.M.

Chairman Hannaway declared that a quorum of the Board was present, with five of five Board members in attendance.

ADMINISTRATIVE
MATTERS

Agenda: The Board considered the approval of the agenda. Following review and discussion, upon motion duly made by Director Allen, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the agenda as presented.

Disclosure of Potential Conflicts of Interest: Chairman Hannaway inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the minutes of December 9, 2024, Regular Board meeting. Following review and discussion, upon motion duly made by Director Allen, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the minutes of December 9, 2024 regular board meeting.

Review and Consider Adoption of Resolution Establishing Regular Meeting Dates and Location for 2025: Ms. Skoglund reviewed with the Board the Resolution establishing regular meeting dates and location for 2025. The Board determined that all meeting beginning in February will be held in person at Station No. 1 and via zoom. Following review and discussion, upon motion duly made by Director Miller, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the Resolution Establishing Regular Meeting Dates and locations for 2025.

Discussion and Approval of 2025 Election Resolution: Ms. Skoglund reviewed with the Board the 2025 Election Resolution and answered questions. Following review and discussion, upon motion duly made by Director Miller, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the 2025 Election Resolution.

District Management Report: Ms. Skoglund reviewed with the Board the written District Management Report and answered questions.

Status Report on communications activities by Sean Walsh Consulting: There was no Status Report on communications activities by Sean Walsh Consulting this month.

Public Comment: There were no members of the public present.

DEPARTMENT
MATTERS

Fire Chief's Report: Chief Cerasoli's was absent for the meeting so there was no formal presentation on the Chief's report. Director Ihrig noted that he was impressed by all the public outreach by the fire department personnel and encouraged them to keep up the great work.

Notable Events: Chief Cerasoli's written report included

the following matters:

December typically brings an increase in call volume to finish out the year. Due to this, the department pulls back a bit on training and events to accommodate the increase in calls for service. The department has been working to ensure the new Station 1 is ready to be operational by the end of January 2025. This includes continued walk-throughs and inspections and ordering all the equipment and supplies necessary to support the firefighters. The department closed the Deputy Fire Chief job posting at the end of December. over 45 candidates applied. Department staff has begun working through the applications to create a process that will end in a day-long interview and evaluation of four finalists on January 15, 2025.

Call Numbers: Calls for service dropped in December 2024 compared to December 2023, for a total decrease of 25%. Looking at the five-year comparison, December of 2024 calls for service increased by 2.7% over December of 2019. Year to date calls for service ended the year with a decrease of 3%. Most of the decrease was seen in reduced EMS calls for service over the year. Comparing 2024 to 2019, there was a 14% increase in calls for service. Overall, concurrent calls for service increased 7.3% over 2023 and 34% over 2019.

Fire Prevention: Fire Prevention activity, which includes inspections, plan reviews, and permits for fire sprinklers, fire alarms, and tents was down 15% in December 2024 as compared to December 2023. Revenue for December 2024 was up by 93.87% compared to December of 2023. Year to date activity was down 15% in 2024 compared to activity in 2023. Revenue from permit and plan review fees in 2024 was up 48% compared to revenue from 2023.

Completed final fire alarm and fire sprinkler inspections on Building 1 of YVMC-UC Health/Evergreen Apartments. Completed final inspections on fire sprinkler retrofit at original portion of building at Holiday Inn.

Fire Department Training: Ice Rescue training, Scene Size-up and Accountability.

EMS Training: Review TXA treatment protocols, Crush Injuries/Hemorrhage, and EMS Case Review.

2024 Public Education in Review: Steamboat Springs Fire Rescue continues to have a strong presence in the community through outreach, hosting camps, visiting schools, education courses, and community events, including:

CPR/AED Training: SSFR onboarded 7 new instructors, with 3 being members of other agencies in the county. SSFR provided CPR instruction for roughly 300 people in over 22 classes. Department personnel continue to teach City and County employees, non-profits, teachers, and students within the School District. In addition to formal classes, SSFR attended 3 Farmer's Markets, promoting the importance of, and the instruction for, "Sidewalk" CPR and bleeding control. SSFR manages all of the CPR/First Aid/Bleeding control equipment that was funded by the EMS Council. Other Routt County agencies reserve equipment to provide education within their agencies.

Stop the Bleed and First Aid Classes: SSFR taught people of all ages the importance of providing first aid in various settings. Over 80 elementary school students at Sleeping Giant learned the basics of first aid, reminding students of how to stay calm, manage minor strains/sprains, splinting skills, and wound care. Other agencies that received education on bleeding control included Rout County Search and Rescue and the US Forest Service, totaling over 50 volunteers and employees.

Station Tours: Every spring SSFR opens the bay doors to host various station tours. On- and off-duty crews hosted community members of all ages to both the Central and Mountain Fire Stations. Overall, 10 station tours totaling 300 people provided a snapshot of the "day in the life" of SSFR Firefighters. The tours consisted of spraying fire hoses, bucket rides in Tower-61, first aid and Ambulance tours, gear familiarization, team building, physical fitness, and safety tips.

AED Program: SSFR owns 7 AED's and distributes them for special events that occur around town. Throughout the year, the AEDs were used at major events totaling 43 days.

Car Seat Technician and Install Program: This August SSFR hosted Colorado State Patrol, which provided a Car Seat Technician Certification renewal course. This renewal allows for SSFR's technicians to maintain their knowledge and skills for installing car seats for community members. SSFR now has 10 technicians available for installs. Firefighter Derek Diamond is the lead when organizing SSRF's Car Seat Program, ensuring the community members have an accessible way to get their car seats installed. This fall SSRF hosted two "Open Houses," where community members could sign up online to receive a dedicated time for car seat installation and car safety when it comes to their young family members.

Fire Prevention Week: SSFR was able to reach all of the primary schools this fall during the annual Fire Prevention Week. During the week SSRF personnel visited with students aged from Pre-K to 5th grade, totaling over 600 students. They also visited with Sleeping Giant Elementary, Strawberry Park Elementary, Soda Creek Elementary, Steamboat Montessori, and Emerald Mountain School. Students learned about fire safety topics, such as a family escape route and meeting place planning, stop drop and roll, and how to stay low under smoke.

Street Smarts: SSFR participated alongside Rout County Riders in their annual Street Smarts for bike safety. Events included Firefighters speaking to Middle School students about bike safety, such as helmets, clothing, shoes, night riding, speed limits, and crosswalks. Firefighters participated in group rides that guided students through a route around town designed to cover all the rules of the road. This year Firefighters led student rides at Steamboat Springs Middle School and Sleeping Giant Elementary.

Battle of the Badges: A healthy rivalry between the Steamboat Springs Police Department and SSFR was put on center stage this year with the official "Battle of the Badges." In 2024 SSFR hosted a series of competitions from tug-o-war and fitness challenges to food drive collections. This rivalry embraced SSFR personnel's competitive spirit along with community involvement to build relationships with youth and fundraise for groups such as the Bust of Steamboat and Lift-Up.

Other Events: SSFR also participated in the following Community Events.
Steamboat Springs High School (SSHS) Stop and Think Week
4th of July Parade
Community BBQ
Touch A Truck
Light Up the Night
Halloween Stroll
Santa's Big Red Sleigh Tour
Festival of Lights
Career Day at SSHS and Sleeping Giant Elementary
Colorado Burn Camp
Stepping on Fall Prevention
File of Life promotion

SSFR's public education highlights:

- SSFR participated in over 150 events/trainings/AED distribution.
- CPR courses totaled 300 people over 22 courses.
- Station No. 1 tours totaling 300 people.
- Street Smarts for bike safety totaling 150 students.
- Fire prevention week SSRF personnel engaged with over 600 students.

Status of Fire Station No.1 Construction: The station is for the most part completed, and the District Board can start to use the station for its monthly meetings starting February 2025.

District Consolidation Update: Director Miller gave an update and stated that it might be best for the District to consider hiring a consultant to help navigate the process for consolidation. Attorney Ross provided some legal observations regarding a potential consolidation.

Discussion on Utilization of the Ambulance Barn Rooms for Seasonal Wildland Firefighters: President Hannaway stated there will be a need in the future for discussions on how to host the visiting Seasonal Wildland Firefighters. President Hannaway has requested a Chief Cerasoli provide the board with his specific requests.

FINANCIAL
MATTERS

Ratify claims for the period ending December 31, 2024, totaling \$1,913,201.19: Ms. Ondracek presented the claims for the period ending December 31, 2024, totaling \$1,913,201.19, and answered questions. Following review and discussion, upon motion duly made by Director Miller, seconded by Director Ihrig, and, upon vote, unanimously carried, the Board approved the claims for the period ending December 31, 2024, totaling \$1,913,201.19.

Review and Accept Cash Position Statement, including District investments, for the period ending January 20, 2025, and Budget Vs. Actual Report for the period ending November 30, 2024: Ms. Ondracek reviewed with the Board the Cash Position Statement for the period ending January 20, 2025, and the Budget Vs. Actual Report for the period ending November 30, 2024. Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Miller and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending January 20, 2025, and the Budget Vs. Actual Report for the period ending November 30, 2024.

DIRECTOR
ITEMS

President's Comments: President Hannaway had nothing to report.

City-District Oversight Committee: Mr. Suiter noted that his retirement celebration would be Thursday evening and invited the Board to attend. Mr. Suiter also thanked the Board for their efforts in collaboration with the city.

Ambulance Barn: There was no update.

Communications Committee: There was no update.

COMMUNITY
MATTERS

Community Matters: There were no Community Matters to present to the Board.

OTHER BUSINESS

Other Business: None.

LEGAL MATTERS

Attorneys' Report: Attorney Ross presented the

attorney's report to the Board and answered questions.

ADJOURNMENT

There being no further business to come before the Board,
Chairman Hannaway adjourned the meeting at 5:54 P.M.

Respectfully submitted,

By: Kevin Mitto
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE
JANUARY 20, 2025, REGULAR MEETING OF THE STEAMBOAT
SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS,
BY THE DIRECTORS SIGNING BELOW:

RSH
Randy Hannaway (Mar 7, 2025 12:38 MST)

Karl Gills
Karl Gills (Mar 7, 2025 13:07 MST)

Adonna Allen
Adonna Allen

Tommy Craig
Tommy Craig (Mar 7, 2025 22:03 MST)

Jason Miller
Jason Miller (Mar 7, 2025 08:59 MST)