

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD

October 21, 2024

A meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 21st day of October 2024, at 5:00 P.M. at Alpine Bank, 1901 Pine Grove Road, Suite 101, Steamboat Springs, Colorado. Attendance was both in person and virtual via a video and teleconference platform accessible to the public.

ATTENDANCE

Directors in Attendance Were:

Randall Hannaway, President
Karl Gills, Vice President
Tom Ihrig, Treasurer
Jason Miller, Director/Assistant Secretary (Via video conference)

Directors Absent and Excused:

Adonna Allen, Secretary

Also in Attendance Were:

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, PC (via video conference)
Doug Shaffer; City of Steamboat Springs; Fire Marshall Tiffany Skoglund, Kevin Mitts, and Jenifer Ondracek; Pinnacle Consulting Group, Inc. (via video conference)
Gary Suiter; City Manager; City of Steamboat Springs

Chairman Hannaway called the meeting to order at 5:06 P.M.

Chairman Hannaway declared that a quorum of the Board was present, with four of five Board members in attendance.

Upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the absence of Director Allen was excused.

ADMINISTRATIVE
MATTERS

Agenda: The Board considered the approval of the agenda. Following review and discussion, Director Hannaway made a motion to amend the agenda to change item I (G) from: Status of City Excluding Annexed Properties from the

District to: Consider and Approval of Documents Excluding Annexed Properties. Upon motion duly made by Director Ihrig, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the agenda as amended.

Disclosure of Potential Conflicts of Interest: Chairman Hannaway inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the minutes of the September 16, 2024, regular Board meeting. Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Miller and, upon vote, unanimously carried, the Board approved the minutes of the September 16, 2024, regular Board meeting.

District Management Report: Ms. Skoglund reviewed with the Board the written District Management Report and answered questions.

Status Report on communications activities by Sean Walsh Consulting: There was no Status Report on communications activities by Sean Walsh Consulting this month.

Status of City Excluding Annexed Properties from the District: Attorney Ross presented to the Board the District Board Resolution for Exclusion, Order for Exclusion of Real Property from the Steamboat Springs Area Fire Protection District, and the Stipulation and Plan for exclusion. The Stipulated Plan is one of the pleadings that the City will file with the Routt County District Court. Dino and Assistant City Attorney Jennifer Bock will next work on the Petition that the City will file with the Court. The goal is to obtain a Court Order excluding the annexed properties by December 31, 2024, which will make the Court Order of exclusion effective January 1, 2025. Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board adopted the Resolution For Exclusion in 502 Proceedings and Order for Exclusion in 502 Exclusion, the related Board Order of exclusion and the proposed Stipulation and Plan.

Public Comment: There were no members of the public present.

DEPARTMENT
MATTERS

Fire Chief's Report: Fire Marshal Doug Shaffer reviewed with the Board Chief Cerasoli's written report, which includes the following activities of the Department's Training Division and Fire Prevention Division.

Notable Events. Chief Cerasoli reported on the following matters, in the written report:

The Department participated with the airport staff and Police Department in a tabletop exercise regarding an airplane emergency at the airport. This has become an annual exercise and is a great opportunity for staff from the agencies to interact and discuss how an event at the airport would play out.

The Department is looking to change its video laryngoscopes as the current vendor is no longer producing the blades. Crews are currently reviewing two options regarding video laryngoscopy and will make a final decision in early fall. The Department's paramedics participated in a Pediatrics Advanced Life Support course. This class is for advanced medical providers and is a national standard certification regarding treating pediatric patients. The Department took the annual staff photo in September. Tower 61 underwent its annual UL Testing. The Department participated in the 2nd day of a large animal rescue class.

Call Numbers. The call volume for September 2024 was similar to that of August 2023, with only a 0.03% decrease. The year-to-date calls compared to calls for service in 2019 have increased by 16.7%. The Department saw an increase of 21.6% in concurrent calls compared to concurrent calls in 2023, and an increase of 36.4% compared to 2019.

Fire Prevention. In September 2024 fire prevention activity decreased by 21% compared to September 2023. Revenue for September increased 15% compared to September 2023. Year-to-date activity is down 15% compared to the same time in 2023 and revenue year-to-date is up 31% as compared to the same period in 2023, due to multiple large

projects and permit fees associated with their life safety systems.

Fire Department Training. The Department training in September included Brush Truck and Type 3 Engine review, Water Tender Operations and Drafting, Rope Rescue drills, and Dual Company Operations. EMS Training included Toxidromes, Medication Review, and Pediatric Advanced Life Support

Public Education Events.

The Department participated in the annual 9/11 stair climb at the Sheraton. The crews climbed the stairwells to match the number of stairs that first responders climbed on the day of the event. The Department supported the Steamboat Springs High School Sailors once again this year by participating in the Home Coming parade through town. The Department hosted a car seat open house at the Mountain Fire Station. This event is held with parents and guardians to ensure that car seats are properly installed, and guardians are well educated on how to install their own seats. The Department taught a CPR class for Steamboat Springs Winter Sports Club. The Department supported the first annual Fire in The Hole Golf Tournament in support of the Routt First Responder Foundation. Events continued around town during the month of September, including the AED program having multiple AEDs out for eight days.

Status of Fire Station No.1 Construction: Fire Marshall Shaffer stated that fire personnel should be able to move in by mid-January 2025.

District Consolidation Update: Fire Marshall Shaffer had no update for the Board.

FINANCIAL
MATTERS

Ratify claims for the period ending September 30, 2024, totaling \$18,051.64: Ms. Ondracek presented the claims for the period ending September 30, 2024, totaling \$18,051.64, and answered questions. Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Gills and, upon vote, unanimously

carried, the Board approved the claims for the period ending September 30, 2024, totaling \$18,051.64.

Review and Accept Cash Position Statement, including District investments, for the period ending October 21, 2024, and Budget Vs. Actual Report for the period ending August 31, 2024: Ms. Ondracek reviewed with the Board the Cash Position Statement for the period ending October 21, 2024, and the Budget Vs. Actual Report for the period ending August 31, 2024. Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending October 21, 2024 and the Budget Vs. Actual Report for the period ending August 31, 2024.

Station No. 1 Expense Update: Ms. Ondracek noted there was no update to the Station No.1 expenses.

Review of Proposed Draft 2025 Budget: Ms. Ondracek presented the Steamboat Springs Are Fire Protection District Proposed Draft 2025 Budget and answered questions.

DIRECTOR
ITEMS

President's Comments: Director Hannaway stated that he received the fully executed copy of the Amendment to the City-District IGA and requested that it be included in the Board packet for all Directors to review.

City-District Oversight Committee: There was no update from the City-District Oversight Committee.

Ambulance Barn: President Hannaway stated he plans to physically walk the property on Tuesday, October 29, 2024. He is working to set up a meeting in the coming weeks once the Chief is back in town.

Communications Committee: There was no update from the Communications Committee.

COMMUNITY
MATTERS

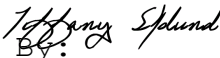
There were no Community Matters to present to the Board.

OTHER BUSINESS There was no Other Business to present to the Board.

LEGAL MATTERS Attorneys' Report: Attorney Ross presented the attorney's report to the Board and answered questions.


ADJOURNMENT There being no further business to come before the Board, Chairman Hannaway adjourned the meeting at 6:14 P.M.

Respectfully submitted,

DocuSigned by:

By: F872B87810584CA...
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE OCTOBER 21, 2024, REGUALR MEETING OF THE STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS,

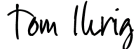
BY THE DIRECTORS SIGNING BELOW:


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Randall Hannaway

Signed by:

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Karl Gills

(ABSENT)

Signed by:
Adonna Allen

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Tom Ihrig

Signed by:

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Jason Miller