

**RECORD OF PROCEEDINGS**

MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE  
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT  
HELD

August 19, 2024

A meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 19<sup>th</sup> day of August 2024, at 5:00 P.M. at Alpine Bank, 1901 Pine Grove Road, Suite 101, Steamboat Springs, Colorado. Attendance was both in person and virtual via a video and teleconference platform accessible to the public.

ATTENDANCE

Directors in Attendance Were:

Randall Hannaway, President (via video conference)  
Karl Gills, Vice President  
Tom Ihrig, Treasurer  
Adonna Allen, Secretary

Directors Absent and Excused:

Jason Miller, Director/Assistant Secretary

Also in Attendance Were:

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, PC (via video conference)  
Chuck Cerasoli; Fire Chief; Steamboat Springs Fire Rescue  
Tiffany Skoglund, Kevin Mitts, and Michael Garcia; Pinnacle Consulting Group, Inc. (via video conference)  
Gary Suiter; City Manager; City of Steamboat Springs  
Sean Walsh; Sean Walsh Consulting (via video conference)

Chairman Hannaway called the meeting to order at 5:06 P.M.

Chairman Hannaway declared that a quorum of the Board was present, with four of five Board members in attendance.

Upon motion duly made by Director Ihrig, seconded by Director Allen and, upon vote, unanimously carried, the absence of Director Miller was excused.

ADMINISTRATIVE  
MATTERS

Agenda: The Board considered the approval of the agenda. Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Allen and, upon vote, unanimously carried, the Board approved the agenda

as presented.

Disclosure of Potential Conflicts of Interest: Chairman Hannaway inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the minutes of the July 15, 2024, Special Board meeting. Following review and discussion, upon motion duly made by Director Allen, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the minutes of the July 15, 2024, special Board meeting, as amended to reflect changes requested on page 7 of the minutes to change the language for the SDA Conference.

District Management Report: Ms. Skoglund reviewed with the Board the written District Management Report and answered questions.

Contract for Sue Blair, Designated Election Officer for 2025: Ms. Skoglund presented the Contract for Sue Blair, Designated Election Officer (DEO) for 2025 to the Board and answered questions. The Board requested that Ms. Skoglund obtain competitive bids from other DEOs and present at the September Regular Board Meeting.

Status Report on communications activities by Sean Walsh Consulting: Mr. Walsh presented the Status Report on communications activities by Sean Walsh Consulting and answered questions. Chief Cerasoli noted that he received an email requesting specific Fire Department staffing/call volumes etc. and noted that this could lead to good public education for the District and Department.

Status of City Excluding Annexed Properties from the District: Attorney Ross discussed the Status of City Excluding Annexed Properties from the District. Attorney Ross noted that he has talked with the City Legal and the City is planning to present the process for the City to petition the Court to exclude the properties under C.R.S. 32-1-501 at the City Council September Meeting. Attorney Ross reported that the City and District will need to move expeditiously on this to get it done by the end of 2024. Noting that if this process is not completed by

December 31, 2024, property owners will be taxed by the City and District in 2025. Mr. Suiter noted that he is glad they are working together and would like to see the process expedited, Mr. Suiter and Attorney Ross will work together through any roadblocks in this process.

Public Comment: There were no members of the public present.

---

DEPARTMENT  
MATTERS

Fire Chief's Report: Chief Cerasoli provided the Board with his written report, which includes the following activities of the Department's Training Division and Fire Prevention Division.

**Notable Events.** Chief Cerasoli reported on the following matters, in the written report:

Deputy Fire Chief Travis Wilkinson retired from the Department in July. This was a very difficult decision for Travis to make as he loves the Department and the community that he has served for over 20 years. Travis has been a very influential leader with Steamboat Springs Fire Rescue and almost every aspect of the Department has his signature on it. He will be greatly missed within the organization, and the Department wishes him the best of luck as he moves into the next chapter. A celebration of Travis' career will be forthcoming.

The Department has deployed seasonal wildfire crews to California to assist with the fires twice. This Deployment offers great experience for the crews, while helping those communities.

Rosenbauer America, a fire apparatus manufacturer, brought an Electric Hybrid Type I fire engine to present to the Department. Steamboat Springs Fire Rescue personnel were able to drive the apparatus and ask questions. This engine has been in service for a few years in Boulder, CO and out in California, and is being highly considered for the next Steamboat Springs Fire Rescue Type I engine Purchase.

Firefighter Angel Ramirez completed his internal certification process to operate department Water Tenders.

Firefighter/Paramedic Quint Friesell completed his internal certification process to operate the departments Aerial Apparatus, Truck and Tower.

Steamboat Springs Fire Rescue Wildfire crews continue to work on fuels reduction on Emerald Mountain and focused on the hillside behind the Brooklyn neighborhood along with Blackmer Dr. The Department will be partnering with the Routt County Wildfire Mitigation Council to host a volunteer day on Emerald Mountain later in August.

**Call Numbers.** The call volume for July 2024 was similar to that of July 2023 falling by less than 1%. The year-to-date calls compared to calls for service in 2019 have increased by 4.37%. The Department saw a decrease of .6% in concurrent calls compared to concurrent calls in 2023, and an increase of 15.8% compared to 2019.

**Fire Prevention.** In July 2024 fire prevention activity increased by 12.69% compared to July 2023. Revenue for July decreased 23.32 % compared to July 2023. Year-to-date activity is down 14.42% compared to the same time in 2023 and revenue year-to-date is up 60.98% as compared to the same period in 2023, due to multiple large projects and permit fees associated with their life safety systems.

**Fire Department Training.** The Department training in July included Hose Deployment drills, Forceable entry drills, Fire district Familiarization, Line-of-Duty Death and Mayday review.

EMS training focused on Cardiology for all levels and CPR instructor course.

**Public Education Events.**

Steamboat Springs Fire Rescue welcomed the month with the 4<sup>th</sup> of July parade where on and off-duty personnel showcased the apparatus and the spirit of America.

City campers continue station tours with on and off-duty crew members at the Central Station. B-Shift cooled the campers off during their tour.

Steamboat Springs Fire Rescue provided CPR instruction for Routt County Search and Rescue. The Department continues to build strong relationships with Search and Rescue providing medical instruction and ALS support during mission rescues.

The Department provided a CPR Instruction course to members of the partnering agencies NRFPD, Ski Patrol, and Routt County Communications. Once they finish their check-off process, they will be able to provide instruction for life saving skills as well as first aid.

Steamboat Springs Fire Rescue taught members of Steamboat Christian Center Heartsaver CPR/AED. Steamboat Christian Center has a team dedicated to safety and wellbeing of their members and learning these vital skills will help build their team.

Members attended Steamboat Farmer's Market. During the three hours spent there the Department interacted with the Public, talking about all things fire, CPR and first aid.

July is high season for events around town which means AEDs are everywhere. During the month of July, the AED program had AEDs out for 13 days.

Status of Fire Station No.1 Construction: Chief Cerasoli noted everything is on track and looking great for Fire Station No.1 Construction.

District Consolidation Update: Chief Cerasoli noted there was nothing new to report at this time.

FINANCIAL  
MATTERS

Ratify claims for the period ending July 31, 2024, totaling \$12,729.34: Mr. Garcia presented the claims for the period ending July 31, 2024, totaling \$12,729.34, and answered questions. Following review and discussion, upon motion duly made by Director Gills, seconded by Director Allen and, upon vote, unanimously carried, the Board approved the claims for the period ending July 31, 2024, totaling \$12,729.34.

Review and Accept Cash Position Statement, including District investments, for the period ending August 19,

2024, and Unaudited Financial Statements for the period ending June 30, 2024: Mr. Garcia reviewed with the Board the Cash Position Statement for the period ending August 19, 2024, and the Unaudited Financial Statements for the period ending June 30, 2024. Following review and discussion, upon motion duly made by Director Allen, seconded by Director Gills and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending August 19, 2024 and the Unaudited Financial Statements for the period ending June 30, 2024.

Station No. 1 Expense Update: Mr. Garcia presented the Station No. 1 Expense Update to the Board and answered questions.

DIRECTOR  
ITEMS

President's Comments: No update on the Status of the IGA amendments at this time.

City-District Oversight Committee: There was no update on the City-District Oversight Committee to present.

Ambulance Barn: There were no updates on the Ambulance Barn to present.

Communications Committee: There were no updates to present.

COMMUNITY  
MATTERS

There were no Community Matters to present to the Board.

OTHER BUSINESS

There was no Other Business to present to the Board.

LEGAL MATTERS

Attorneys' Report: Attorney Ross presented the attorney's report to the Board and answered questions.

Resolution Opposing Initiatives 50 and 108: Attorney Ross presented the Resolution Opposing Initiatives 50 and 108 to the Board and answered questions. Following review and discussion, upon motion duly made by Director Allen, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved Resolution Opposing Initiatives 50 and 108, as presented.

ADJOURNMENT

There being no further business to come before the Board,  
Chairman Hannaway adjourned the meeting at 6:06 P.M.

Respectfully submitted,

DocuSigned by:  
By: Kieyesia Coraway  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE  
AUGUST 19, 2024, REGULAR MEETING OF THE STEAMBOAT SPRINGS  
AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE  
DIRECTORS SIGNING BELOW:

DocuSigned by:  
Randall Hannaway  
DA4F9358052E41F...Hannaway

Signed by:  
Karl Gills  
94CB741CB84D1s

Signed by:  
Tom Irig  
D7977E3D4F

DocuSigned by:  
Adonna Allen  
29054556672464

(ABSENT)  
Jason Miller