

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD

February 26, 2024

A meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 26th day of February 2024, at 5:00 P.M. at Alpine Bank, 1901 Pine Grove Road, Suite 101, Steamboat Springs, Colorado. Attendance was both in person and virtual via a video and teleconference platform accessible to the public.

ATTENDANCE

Directors in Attendance Were:

Karl Gills, President/Chairman
Randall Hannaway, Vice-President
Tom Ihrig, Treasurer

Directors Absent and Excused:

Adonna Allen, Secretary
Jason Miller, Director/Assistant Secretary

Also in Attendance Were:

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, PC
(via video conference)
Tiffany Skoglund, Kevin Mitts and Jennifer Ondracek;
Pinnacle Consulting Group, Inc. (via video conference)
Chief Cerasoli; Steamboat Springs Fire Rescue
Sean Walsh; Sean Walsh Consulting (via video conference)
Bobby Carlson, John Williams, and Harry Sandler;
Steamboat Springs Search and Rescue
Trevor Ballantyne; Steamboat Pilot
Joella West, Steamboat Springs Councilwoman and Gary
Suiter, City Manager; City of Steamboat Springs

Chairman Gills called the meeting to order at 5:02 P.M.

Chairman Gills declared that a quorum of the Board was present, with three of five Board members in attendance.

Upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the absence of Directors Allen and Miller were excused.

ADMINISTRATIVE
MATTERS

Agenda: The Board considered the approval of the agenda. Following review and discussion, the agenda was approved

as presented.

Disclosure of Potential Conflicts of Interest: Chairman Gills inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the minutes of the January 15, 2024, regular Board meeting. Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the minutes of the January 15, 2024, regular Board meeting.

District Management Report: Ms. Skoglund reviewed with the Board the written District Management Report and answered questions, noting that Sue Blair has agreed to be the DEO for the 2025 Election and is working on a contract to present to the Board.

Status Report on Communication Activities by Sean Walsh Consulting: Mr. Walsh presented a status report on communication activities, noting he will work on QR code Tracking.

Search and Rescue Communications on Building Update: Mr. Sandler discussed that Routt County Search and Rescue (SAR) would like to begin discussions with the District Board to develop a strategic plan to ensure both parties clarify the shared space at the Ambulance Barn. Discussion was had about the District still needing space due to the reduced size of Station #1.

The Board established a sub-committee consisting of Director Ihrig and Director Hannaway. This committee will work with SAR representatives on this project.

District Consolidation: Ms. West presented the idea of District consolidation to the Board, asking if this was a topic worth discussing again. Discussion was had about previous attempts to consolidate and the reason why the community received it poorly. Attorney Ross advised the Board on the legal methods by which consolidation could be achieved.

Chief Cerasoli noted the benefits that consolidation would have to the County and smaller fire districts. The consensus of the Board was for Chief Cerasoli to discuss this concept with other area Chiefs to see if their boards want to pursue consolidation. Chief Cerasoli will update the Board at the April meeting.

Public Comment: There was no public comment.

DEPARTMENT
MATTERS

Fire Chief's Report: Chief Cerasoli reviewed with the Board his written report, dated February 6, 2024, which includes the following activities of the Fire/Rescue Training Division and the Fire Prevention Division.

Notable Events. Chief Cerasoli reported on the following matters:

All Department line personnel recertified in BLS for Healthcare providers by the American Heart Association in January. This Certification is one of the most basic requirements for all line personnel.

The Department certified its newest group of firefighters to the Colorado certification level of Firefighter II. All line personnel are required to acquire and maintain the Firefighter II certification at the most basic level. Certification includes written testing and hands on skills evaluation to pass.

The Routt County Wildfire Mitigation Council met at the end of January for their annual retreat and strategic direction meeting. The council added two new council members recently and discussed the goals and vision for 2024. An update on these goals and activities will be provided at a later meeting.

Chief Cerasoli attended a Wildland Fire Mitigation and Management Commission meeting and a Routt County EMS Council Advisory Committee meeting.

The Department made preliminary job offers to three seasonal Wildland Firefighter candidates. The candidates are working through the process and if successful will likely start training in April.

Call Numbers. The call volume for January 2024 increased by 20% compared to January 2023. The total number of calls for January 2024 is 377. Year to date, the Department's calls for service have seen a 64% increase over 2023's calls for service. The year-to-date calls compared to calls for service in 2019, have increased by 40%.

Fire Prevention. In January 2024 fire prevention activity decreased by 34% compared to January 2023. Revenue for this same period is up 27%. A large part of the activity numbers being down is that the Winter WonderGrass numbers were in the January numbers last year and will be in the February numbers this year.

Fire Department Training. The Department training in January included twin tension technical ropes systems review, Fire Equipment re-familiarization, Airway Management, SCBA Operations drills, medical equipment review drill, and Command and Control Communications.

EMS training focused on BLS for Healthcare providers renewal certification.

Public Education Events. Chief Cerasoli reported that the Department completed the holiday food drive and, along with the Steamboat Springs Police Department, collected over 1,800 pounds of food and hygiene items as well as \$1,500.00 in donations. This was a great event that the Department will continue to work on with Steamboat Springs Police Department in the future.

The Department taught 43 Steamboat School District employees CPR/AED and First Aid. Over the next few months, the Department will be working with the school district to get all personnel certified.

Department line personnel visited with Casey's Pond Independent Living Residents to talk about the Vial of Life program. Vial of Life allows for EMS to find valuable medical information in case of an emergency.

The Department put some of the newly certified Car Seat Technicians' skills to work, helping residents properly install car seats for their growing families.

Discussion of Fire Station No. 1: Chief Cerasoli updated

the Board on the construction of Fire Station No. 1 and answered questions.

Brown Ranch Annexation: There were no updates on the Brown Ranch Annexation; Chief Cerasoli should have an update at the March regular Board meeting.

Status of County Commissioners Adopting the 2021 International Fire Code (IFC): Chief Cerasoli advised the Board on the status of the County Commissioners adopting the 2021 IFC and answered questions.

FINANCIAL
MATTERS

Ratify claims for the period ending January 31, 2024, totaling \$1,403,691.07: Ms. Ondracek presented the claims for the period ending January 31, 2024, totaling \$1,403,691.07 and answered questions. Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the claims for the period ending January 31, 2024, totaling \$1,403,691.07.

Review and Accept Cash Position Statement, including District investments, for the period ending February 26, 2024, and Unaudited Financial Statements for the period ending December 31, 2023: Ms. Ondracek reviewed with the Board the Cash Position Statement for the period ending February 26, 2024, and the Unaudited Financial Statements for the period ending December 31, 2023. Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Hannaway and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending February 26, 2024 and the Unaudited Financial Statements for the period ending December 31, 2023. Ms. Ondracek noted that she is waiting for a final invoice from the City. This delay may create the need for the Board to adopt an amendment to the 2023 Budget at the March regular Board meeting.

DIRECTOR
ITEMS

President's Comments: President Gills had no comments.

Response to the January newsletter: President Gills had no response to the January newsletter.

City-District Oversight Committee: Mr. Suiter provided the Board with a report on the City-District Oversight Committee meeting and answered questions.

Communications Committee: There was no update from the Communications Committee.

COMMUNITY MATTERS

There were no Community Matters to present to the Board.

OTHER BUSINESS

There was no Other Business to present to the Board.

LEGAL MATTERS

Attorneys' Report: Attorney Ross presented the attorney's report and an update on the legislation being monitored through his firm's Legislative Tracker.

City's Concerns with IGA Amendment Regarding Use of Electric Boiler in Station 1: Attorney Ross discussed with the Board the changes the City is requesting to the IGA amendment limiting the District's financial obligations in connection with the City's decision to install an electric boiler in Station 1. Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the Board authorized Attorney Ross to move forward with preparing the IGA amendment.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 6:59 P.M.

Respectfully submitted,

DocuSigned by:
By: Kieyesia Conaway
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE FEBRUARY 26, 2023, REGULAR MEETING OF THE STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

DocuSigned by:
Karl Gills
Karl Gills

DocuSigned by:
Randall Hannaway
Randall Hannaway

DocuSigned by:
Tom Ilrig
Tom Ilrig

____ (absent) _____
Adonna Allen

____ (absent) _____
Jason Miller