

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD

March 20, 2023

A regular meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 20th day of March 2023, at 5:00 P.M. at Alpine Bank, 1901 Pine Grove Road, Suite 101, Steamboat Springs, Colorado. Attendance was both in person and virtual via a video and teleconference platform accessible to the public.

ATTENDANCE

Directors in Attendance Were:

Karl Gills, President/Chairman
Tom Ihrig, Treasurer
Adonna Allen, Secretary
Jason Miller, Director/Assistant Secretary (Via Video Conference)

Directors absent and excused:

Randall Hannaway, Vice-President

Also in Attendance Were:

Dino Ross, Esq.; Ireland Stapleton Pryor & Pascoe, PC (via video conference)
Jennifer Ondracek, Kieyesia Conaway, and Tiffany Skoglund; Pinnacle Consulting Group, Inc. (via video conference)
Chief Cerasoli; Steamboat Springs Fire Rescue
Sean Walsh; Sean Walsh Consulting (via video conference)
Gary Suiter, City Manager; City of Steamboat Springs

Chairman Gills called the meeting to order at 5:05 P.M.

Upon motion duly made by Director Allen, seconded by Director Ihrig and, upon vote, unanimously carried, the absence of Director Hannaway was excused.

Chairman Gills declared that a quorum of the Board was present, with four of five Board members in attendance.

ADMINISTRATIVE
MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Gills inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the minutes of the February 27, 2023 Regular Board meeting. Following review and discussion, upon motion duly made by Director Gills, seconded by Director Allan and, upon vote, unanimously carried, the Board approved the minutes of the February 27, 2023 Regular Board meeting as amended to reflect changes requested by Director Ihrig.

District Management Report: Ms. Skoglund reviewed with the Board the written District Management Report and answered questions.

Status report on communication activities by Sean Walsh Consulting: Mr. Walsh presented a status report on communication activities he has been working on, noting elements of the first newsletter he has been working on with Director Miller. He discussed with the Board the next steps.

2023 Election Update: Ms. Skoglund presented the 2023 Election update and noted that, with the election being cancelled, the District's total expense for the election was \$1,213.00.

Public Comment: There was no public comment.

DEPARTMENT
MATTERS

Fire Chief's Report: Chief Cerasoli reviewed with the Board the Chief's written report, dated March 13, 2023, which includes activities of the Fire/Rescue, Training, and Fire Prevention Divisions.

Notable Events. Chief Cerasoli reported that the department promoted Tony DeRisio, Dave Hesselton, and Devin Borvansky to the position of Lieutenant after a very thorough process including written testing, in-basket exercises, fire scenarios, and interviews. The Lieutenants will be supervising crews at one of the two stations as the department transitions to having two staffed fire engines. The department had nine well-

qualified candidates for the position.

Chief Cerasoli reported that the department once again hosted the IAFF Children's Burn Camp in Steamboat with a spaghetti dinner at the Mountain Fire Station. The department has been hosting this event for many years and it typically has approximately 25-30 people in attendance. Following the dinner, the group spends time with the firefighters playing games and having a great time.

Chief Cerasoli reported that the department is working with other city departments, Police and Streets, to help implement the new traffic plan for the Winter Carnival.

Chief Cerasoli reported that department staffed an additional Type I engine in the downtown area during the Winter Carnival Street events and a standby ambulance during the night show.

Chief Cerasoli reported that the department participated in discussions with UCHealth, Ski Corp, Streets Department, and the Police Department regarding the events of January 28th that resulted in a traffic gridlock in the mountain area. The group will be developing a plan that could be implemented for a similar event.

Chief Cerasoli reported that the department worked with other departments, the County Office of Emergency Management, and the organizers of Winter Wondergrass to develop an emergency response plan.

Call Numbers. Chief Cerasoli reported that the call volume for February 2023 decreased by 7.6% compared to February 2022. The calls for service are still seeing a significant increase (13.26%) compared to five years ago (2018).

Fire Prevention. Chief Cerasoli reported that in February 2023 fire prevention activity increased by 18.4% compared to February 2022, while revenue for the same period was down 22.5%. Year to date activity is up 6% and revenue is down 28%.

Fire Department Training. Chief Cerasoli reported that the department training in February included SCBA drills,

Aerial set-up, Denver Drill (removing a victim through a window), difficult airways, motor vehicle accident debrief, and search and rescue techniques.

Chief Cerasoli reported that EMS training focused on an ACLS refresher for all Paramedics.

Public Education Events. Chief Cerasoli reported that there were no significant public education events in February.

Status of Central Fire Station: Chief Cerasoli reported that all staff are out of the City Hall building and working remotely. Inspection was completed last Thursday and goes to City Council this week for plat approval. Groundbreaking is planned for May 17th, after asbestos remediation is completed. Gary Suiter provided an update on the earth work contract; no local contractors have bid or shown interest. A Utah company bid the work and will be contracted to complete the job. Chairman Gills discussed cost from the District's standpoint. His understanding from the City Council meeting in January was that the District's responsibility would be limited to the original agreement of 5.7 million in construction and a property acquisition cost of \$68,850.00. Director Allen noted that the City is trying to increase the District's contribution by an additional \$600,000.00. Chairmen Gills noted that he has not seen any communication on this increase and Gary Suiter noted that this will need to go back in front of City Council for a formal vote.

IGA - Provision of Wildfire Protection Service and Reimbursements of Cost: Chief Cerasoli presented the IGA Provision of Wildfire Protection Service and Reimbursements of Costs to the Board and answered questions. Attorney Ross noted that the mutual aid shows the City and the District, and that the IGA should reflect the same and go to the District Board for signatures as well as the City.

FINANCIAL
MATTERS

Ratify claims for the period ending February 28, 2023, totaling \$550,691.97: Ms. Ondracek presented the claims for the period ending February 28, 2023, totaling \$550,691.97 and answered questions. Following review and

discussion, upon motion duly made by Director Ihrig, seconded by Director Allen and, upon vote, unanimously carried, the Board approved the claims for the period ending February 28, 2023, totaling \$550,691.97.

Review and Accept Cash Position Statement, including District investments, for the period ending March 20, 2023, and Budget vs. Actual Report ending January 31, 2023: Ms. Ondracek reviewed with the Board the Cash Position Statement for the period ending March 20, 2023, and the Budget vs. Actual for the period ending January 31, 2023. Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Allen and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending March 20, 2023 and the Budget vs. Actual Report for the period ending January 31, 2023.

Ms. Ondracek reported that the current rates for investments in the increments of one, two and three years. and advised the Board to invest one million from the ColoTrust Plus account into a CD. Following review and discussion, upon motion duly made by Director Allen, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved transferring one million dollars from the ColoTrust Plus account into a CD at the rate of 5.125% for one year.

DIRECTOR
ITEMS

President's Comments: Chairman Gills thanked Director Miller and the Pinnacle team for working through the website issues and getting the site back up and running.

City-District Oversight Committee: Director Allen noted that she presented the City-District Oversight Committee with the potential of a site at the brown ranch expansion for the ambulance as the ambulance barn may not be available in one to three years.

Communications Committee: There was no Communications committee update to bring before the Board.

COMMUNITY
MATTERS

There are no Community Matters to come before the Board.

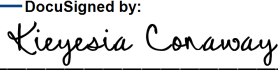
OTHER BUSINESS There is no Other Business to come before the Board.

LEGAL MATTERS Attorneys' Report: Attorney Ross reviewed with the Board the March Attorneys' Report and answered questions.


Resolution Terminating the SSAFPD Declaration of Local Disaster Emergency: Attorney Ross presented to the Board the Resolution Terminating the SSAFPD Declaration of Local Disaster Emergency, and answered questions. Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Allen and, upon vote, unanimously carried, the Board approved the Resolution Terminating the SSAFPD Declaration of Local Disaster Emergency.

ADJOURNMENT There being no further business to come before the Board, upon motion duly made by Director Allen, seconded by Director Ihrig and, upon vote, unanimously carried, the meeting was adjourned at 7:11 P.M.


Respectfully submitted,


By: 
Secretary for the Meeting

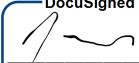
THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE MARCH 20, 2023, REGULAR MEETING OF THE STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:


Karl GILLS

____ (Absent) _____
Randall Hannaway


Tom Ihrig


Adonna Allen

DocuSigned by:

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Jason Miller