

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD
July 18, 2016

A regular meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 18th day of July, 2016, at 5:00 P.M., at Centennial Hall, 124 10th Street, Rooms 113/114, Steamboat Springs, Colorado.

ATTENDANCE

Directors in Attendance Were:

Eric Schmidt, President/Chairman
Bruce Logan, Vice President
Tom Ihrig, Secretary/Treasurer
Randall Hannaway, Assistant Secretary

Also in Attendance Were:

Kammy Tinney and Irene McCaffrey; Pinnacle Consulting Group, Inc. (via teleconference)
Dino Ross, Esq.; Ireland, Stapleton, Pryor & Pascoe, P.C. (via teleconference)
Chuck Cerasoli, Deputy Fire Chief; City of Steamboat Springs Fire Department

Chairman Schmidt called the meeting to order at 5:01 P.M.

Chairman Schmidt declared that a quorum of the Board was present, with four of four Board members in attendance. There is one vacant position on the Board.

ADMINISTRATIVE MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Logan and, upon vote, unanimously carried, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Schmidt inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Minutes: The Board reviewed the draft minutes of the June 20, 2016 regular meeting. Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Logan, and upon vote, unanimously carried, the Board approved the minutes of the June 20, 2016 regular meeting, as amended.

Board Member Orientation: Ms. Tinney and Attorney Ross conducted a Board Member Orientation.

Public Comment: There were no members of the public in attendance.

DEPARTMENT
MATTERS

Chief's Report: Deputy Chief Cerasoli reviewed the written report, dated June 6, 2016, including reports from the Fire/Rescue, Training, and Fire Prevention Divisions.

Notable Events. Deputy Chief Cerasoli reported that the department responded to 149 calls in June, which was a 20.3% decrease in call volume from June 2015. Year-to-date call volume saw a 4.7% increase above the same time period in 2015.

Deputy Chief Cerasoli reported that the department responded to a national wildland callout for the Beaver Creek Fire in Jackson County, in which a Tender and two staff members were sent to assist with the fire. The Department billed \$18,000 to the State of Colorado for equipment and staff time.

Deputy Chief Cerasoli reported that an ISO rating evaluation was conducted in June, concluding in an improved ISO rating from a 5/8B to 3/3Y. Deputy Chief Cerasoli and Attorney Ross provided a brief background regarding ISO and its function, and the improved results received by the department. Deputy Chief Cerasoli noted that improvements in training, policies, water supply, and communications systems were directly attributed to the improved rating.

Trainings. Deputy Chief Cerasoli reported that the Firefighter I Academy focused on Fire Streams and Fire Control, Building Construction and Forcible Entry. The classes participated in extensive lectures and practice

drills. The department trained in Forcible Entry procedures and techniques, Confined Space Rescue, Wildland Fire hands on training, and Pumping Techniques with Fire apparatus. A review of the PPE and Respiratory Protection Lexipol policy was also conducted. Deputy Chief Cerasoli noted that EMS Training focused on Pregnancy Complications, utilizing the Yampa Valley Medical Center simulation lab, to practice childbirth delivery and care, and Communicable Diseases.

Fire Prevention/Public Education: Deputy Chief Cerasoli reported that Fire Prevention activity for June 2016 increased 34% from June 2015, with overall activity increasing in most categories. Deputy Chief Cerasoli noted that a fire investigation was performed on the Crooke residence at 28050 Thorpe Mountain Drive. Evidence was collected by the insurance provider and delivered to the lab for testing. The cause of the fire is currently undetermined, pending final results from the evidence tested. Deputy Chief Cerasoli stated that the department provided several education opportunities for the month of June, including a CPR/AED and First Aid course for City Staff and Forest Service, Safety talk with Strawberry Park Kindergarten, Station Tour and Fire Truck Tour, Perry Mansfield Fire Drills and Fire Extinguisher Training for YVEA and Horizons.

Director Schmidt asked for clarification regarding the process for fire investigations. Deputy Chief Cerasoli responded by explaining the process more in depth.

FINANCIAL
MATTERS

Review and Consider Approval of June Claims: Ms. McCaffrey reviewed with the Board the claims for the period ending July 11, 2016, totaling \$75,619.79.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Hannaway and, upon vote, unanimously carried, the Board approved payment of the claims for the period ending July 11, 2016, in the amount of \$75,619.79.

Review and Accept Cash Position Statement and Budget to Actual Report: Ms. McCaffrey reviewed with the Board

the District's Cash Position Statement for the period ending July 18, 2016, with accompanying CD yield information, and the Budget to Actual report for the period ending June 30, 2016.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Logan and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending July 18, 2016, with accompanying CD yield information incorporating the balances for the CSIP and Centennial Bank accounts.

Following review and discussion, upon motion duly made by Director Logan, seconded by Director Ihrig and, upon vote, unanimously carried, the Board accepted the Budget to Actual report for the period ending June 30, 2016.

LEGAL MATTERS

Attorney's Report: Attorney Ross reviewed with the Board the July Attorney's Report noting that no work was performed outside of the normal retainer matters.

DIRECTOR'S
ITEMS

Continued Discussions with City Representatives Regarding Current and Future Services: Director Schmidt provided an overview to the Board of the previous discussions between the District and the City, and noted that no action has been taken since City Council President, Walter Magill, attended the last Board Meeting.

Potential Land Purchase/Dedication: There was no new information to report. Director Schmidt noted that if the District is interested in moving toward a unified organization with the City, the District will need to consider what would benefit all parties and improve overall service.

District History and Information Resources: Director Schmidt addressed the Board, noting that former Board members Scott Havener and Jim Ficke are great resources of information regarding the history of the District and encouraged the members of the Board to reach out to Mr. Havener and Mr. Ficke as needed.

COMMUNITY MATTERS

There were no members of the community present.

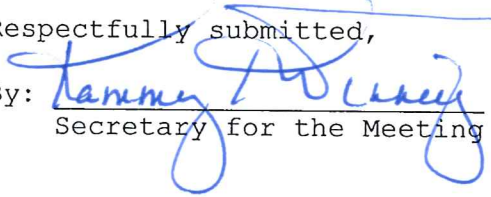
OTHER BUSINESS

Special District Association Annual Conference: Ms. Tinney noted that the Special District Association Annual Conference will be held September 21, 2016 through September 23, 2016 in Keystone, Colorado.

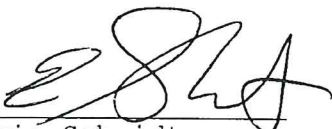
ADJOURNMENT

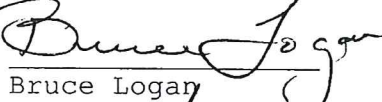
There being no further business to come before the Board, upon motion duly made by Director Ihrig, seconded by Director Hannaway and, upon vote, unanimously carried, the meeting was adjourned at 6:47 P.M.

Respectfully submitted,

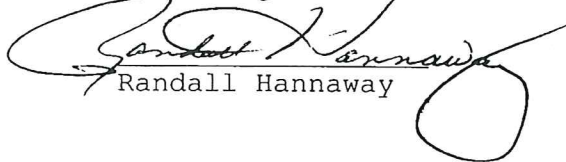
By: 
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE JULY 18, 2016 MEETING OF THE STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:


Eric Schmidt


Bruce Logan


Tom Ihrig


Randall Hannaway