

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD
September 17, 2018

A regular meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 17th day of September 2018, at 5:00 P.M., at Centennial Hall, 124 10th Street, Rooms 113/114, Steamboat Springs, Colorado.

ATTENDANCE

Directors in Attendance Were:

Eric Schmidt, President/Chairman
Karl Gills, Vice-President
Tom Ihrig, Treasurer
Randall Hannaway, Secretary

Also in Attendance Were:

Mel Stewart, Fire Chief and Chuck Cerasoli, Deputy Chief;
City of Steamboat Springs Fire Department
Gary Suiter, City Manager; City of Steamboat Springs
Kammy Tinney and Irene McCaffrey; Pinnacle Consulting
Group, Inc. (via teleconference)
Dino Ross, Esq.; Ireland, Stapleton, Pryor & Pascoe, P.C.
(via teleconference)
Joe Oakland, President; Steamboat Springs Professional
Fire Fighters, International Association of Fire Fighters
Local 44772
Curt Weiss; Resident

Chairman Schmidt called the meeting to order at 5:00 P.M.

Chairman Schmidt declared that a quorum of the Board was present, with four of four Board members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, the agenda was approved, as amended, to include discussion in Executive Session.

Disclosure of Potential Conflicts of Interest: Chairman Schmidt inquired whether there were any conflicts to

disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Public Comment: There were no comments from members of the public.

Minutes: The Board reviewed the minutes of the August 20, 2018 regular meeting and August 29, 2018 special meeting. Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the minutes of the August 20, 2018 regular meeting and August 29, 2018 special meeting, as presented.

November 2018 Coordinated Election: Ms. Tinney, in her capacity as Designated Election Official ("DEO"), reviewed with the Board a summary of elections activities to date for the November 6, 2018 Coordinated Election. Upcoming deadlines include Pro/Con statements for inclusion in the District's TABOR Notice due to the DEO by 12:00 p.m. on Friday, September 21, 2018, and mailing of TABOR Notices on Friday, October 5, 2018. Mail ballots will be distributed between October 15 and October 18, 2018.

DEPARTMENT
MATTERS

Chief's Report: Chief Stewart reviewed the Fire Chief's written report, dated September 11, 2018, which includes activities of the Fire/Rescue, Training, and Fire Prevention Divisions.

Notable Events. Chief Stewart reported that the total call volume for August increased by 45 calls compared to August of 2017. Year to date call volume has increased 10.3% over the same period of time as compared to 2017.

Chief Stewart reported that the department assisted West Routt Fire with fighting two wildfires that started on August 31, 2018 and September 2, 2018.

Fail Safe completed annual testing on the Aerial Ladder truck.

Fire Prevention/Public Education. Chief Stewart will provide the quarterly fire prevention activity report via separate email.

Trainings. Chief Stewart reported that the department fire training in August focused on search and rescue, and CPTs.

The department emergency medical services training in August focused on CPAP, capnography, diabetes and advanced asthma treatments.

Chief Stewart reported that two personnel are currently completing the departmental paramedic check-off and will be certified paramedics in October.

Public Education Events. Chief Stewart reported that the department provided a CPR training course at the Mountain Montessori School.

The department provided a fire extinguisher training to employees of the Sheraton Steamboat Resort, ski area employees, and residents of the Fairview Neighborhood.

The department provided a station tour and safety talk to Integrated Communities.

The department provided assistance to the City of Steamboat Springs Parks and Recreation Department staff in the removal of the River Queen Playground on August 20, 2018 and assisted the organizers of the Rubber Ducky Race by dumping the ducks.

The department assisted with several events over Labor Day weekend including the Steamboat Bull Bash, the Steamboat Stage Bicycle Race, the Wild West Airshow, and Opioid Addiction Awareness Day.

FINANCIAL
MATTERS

Review and Consider Approval of September Claims: Ms. McCaffrey reviewed with the Board the claims for the period ending September 31, 2018, totaling \$111,012.92.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Gills and, upon vote, unanimously carried, the Board approved payment of the claims for the period ending September 31, 2018, totaling \$111,012.92.

Review and Accept Cash Position Statement, CD Yield Information, and Budget to Actual Report: Ms. McCaffrey reviewed with the Board the Cash Position Statement for the period ending September 17, 2018, with accompanying CD yield information, and Budget to Actual report for the period ending August 31, 2018. Ms. McCaffrey will provide current interest rates with UMB for reinvestment of the CD that is maturing on October 31, 2018 at the October 15, 2018 regular meeting.

Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending September 17, 2018, with CD Yield information, and Budget to Actual report for the period ending August 31, 2018.

LEGAL MATTERS

Attorneys' Report: Attorney Ross reviewed with the Board the September Attorneys' Report.

Discuss Inclusion Process and Preparation for the October 15, 2018 Public Hearing: The Board discussed feedback received to date from City residents and property owners in response to the public hearing notice including questions and opinions surrounding the proposed mill levy, information regarding the negotiations that have occurred between the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District, the potential financial impact to taxpayers, how the reduction in services provided by the City will impact the City's budget, and how to exclude property from the proposed District.

Director Gills suggested that the Fire Committee comprised of members from the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District handle messaging from both parties. Director Gills will work with Gary Suiter and Chief Stewart to coordinate messaging efforts.

Executive Session: Pursuant to § 24-6-402(4)(b) and (e) of the Colorado Revised Statutes, Director Ihrig moved that this public meeting of the Board of the Steamboat Springs Area Fire Protection District adjourn and, upon an affirmative vote of at least two-thirds of the quorum present, that the Board reconvene in Executive Session to

receive legal advice, determine positions relative to negotiations, develop strategy for negotiations, and instruct negotiators regarding next steps in the proposed inclusion process. Director Gills seconded the motion. The vote carried unanimously. Ms. Tinney and Ms. McCaffrey were invited to attend the Executive Session.

Attorney Ross certified for the record that, pursuant to § 24-6-402(4)(b) of the Colorado Revised Statutes, all of the executive session discussion will constitute an attorney-client privileged communication and will not be recorded.

The Board went into Executive Session at 6:17 P.M.

The Board did not engage in substantial discussion of any matter not enumerated in § 24-6-402(4)(b), C.R.S. The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action. The Executive Session was adjourned at 7:40 p.m. on a motion by Director Gills, seconded by Director Ihrig and passed by the affirmative vote of all members.

The Board reconvened in regular session at 7:40 P.M.

Second Notice of October 15, 2018 Public Hearing: Following discussion, upon motion duly made by Director Hannaway, seconded by Director Gills and, upon vote, unanimously carried, the Board authorized the issuance of a second notice of the October 15, 2018 public hearing to be mailed to residents.

Special Meeting: Following discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the scheduling of a Special Meeting to be held October 29, 2018 at 5:00 p.m., at the regular meeting location.

DIRECTOR'S
ITEMS

There were no Director's Items brought before the Board for consideration.

COMMUNITY
MATTERS

November 2018 Coordinated Election and Inclusion Process: Director Gills will attend the Issues Forum on October 10, 2018 where he will answer questions from the community regarding the 2018 Coordinated Election.

The fire department will hold an open house on September 22, 2018. The District's Factual Summary will be available, and any interested Board Members are encouraged to attend and answer questions regarding the November coordinated election.

Attorney Ross discussed FCPA and the potential issues that the District will face going forward after calling the November 2018 Coordinated election.

OTHER BUSINESS

There was no Other Business brought before the Board for consideration.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Hannaway, seconded by Director Gills and, upon vote, unanimously carried, the meeting was adjourned at 7:47 P.M.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE SEPTEMBER 17, 2018 REGULAR MEETING OF THE STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

Eric Schmidt

Tom Ihrig

Randall Hannaway

Karl Gills

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Dino Ross, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (e).

Eric Schmidt, President