

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD
August 20, 2018

A regular meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 20th day of August 2018, at 5:00 P.M., at Centennial Hall, 124 10th Street, Rooms 113/114, Steamboat Springs, Colorado.

ATTENDANCE

Directors in Attendance Were:

Eric Schmidt, President/Chairman
Karl Gills, Vice-President
Tom Ihrig, Treasurer
Randall Hannaway, Secretary

Also in Attendance Were:

Mel Stewart, Fire Chief; City of Steamboat Springs Fire Department
Kammy Tinney, and Brendan Campbell; Pinnacle Consulting Group, Inc. (via teleconference)
Dino Ross, Esq. and Matt Court, Esq.; Ireland, Stapleton, Pryor & Pascoe, P.C. (via teleconference)
Gary Suiter, City Manager; City of Steamboat Springs

Chairman Schmidt called the meeting to order at 5:00 P.M.

Chairman Schmidt declared that a quorum of the Board was present, with four of four Board members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, the agenda was approved, as amended.

Disclosure of Potential Conflicts of Interest: Chairman Schmidt inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Public Comment: There were no comments from members of the public.

Minutes: The Board reviewed the minutes of the July 16, 2018 regular meeting and August 1, 2018 special meeting. Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the minutes of the July 16, 2018 regular meeting and August 1, 2018 special meeting, as presented.

LEGAL MATTERS

Review 5-Year Financial Forecast Summary and Mill Levy Analysis Related to the Potential Approval of the Pre-Inclusion Intergovernmental Agreement with the City of Steamboat Springs: Mr. Campbell reviewed with the Board the 5-year financial forecast summary and mill levy analysis related to the potential approval of the pre-inclusion intergovernmental agreement with the City of Steamboat Springs. The Board discussed different variables as the model progresses throughout the years. Mr. Campbell reported that there is a combination of residential and commercial properties that make up the assessed value and it is close to a 50/50 split.

Review and Consider Approval of Revised Draft of Pre-Inclusion Intergovernmental Agreement Between the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District: Director Gills and Director Hannaway provided an overview of the latest Fire Committee discussion and suggested revisions to the draft pre-inclusion agreement, a copy of which is included for Board review and consideration of approval at this evening's meeting.

Mr. Suiter reported that the Pre-Inclusion Intergovernmental Agreement between the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District is a primary discussion point for the August 28th City Council meeting and expects considerable discussion regarding the proposed funding obligations and sale or use of the 840 Yampa Street property.

Director Ihrig expressed his appreciation for the amount of time and energy that Director Gills and Director Hannaway have given to this project. Attorney Ross agreed that a great deal of hard work and collaboration from both entities was required to produce the revised Agreement under consideration.

Executive Session: Pursuant to § 24-6-402(4)(b) and (e) of the Colorado Revised Statutes, Director Ihrig moved that this regular public meeting of the Board of the Steamboat Springs Area Fire Protection District adjourn and, upon an affirmative vote of at least two-thirds of the quorum present, that the Board reconvene in Executive Session to receive legal advice regarding potential actions to address the effects of the Gallagher Amendment and continued negotiations with the City of Steamboat Springs. Director Gills seconded the motion. The vote carried unanimously. Ms. Tinney and Mr. Campbell were invited to attend the Executive Session.

Attorney Ross certified for the record that, pursuant to § 24-6-402(4)(b) of the Colorado Revised Statutes, all of the executive session discussion will constitute an attorney-client privileged communication and will not be recorded.

The Board went into Executive Session at 5:53 P.M.

The Board did not engage in substantial discussion of any matter not enumerated in § 24-6-402(4)(b) and (e), C.R.S. The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action. The Executive Session was adjourned at 6:49 p.m. on a motion by Director Gills, seconded by Director Hannaway and passed by the affirmative vote of all members.

The Board reconvened in regular session at 6:49 P.M.

DEPARTMENT
MATTERS

Chief's Report: Chief Stewart reviewed the Fire Chief's written report, dated August 13, 2018, which includes activities of the Fire/Rescue, Training, and Fire Prevention Divisions.

Notable Events. Chief Stewart reported that the total call volume for July increased by 54 calls compared to July of 2017. Year to date call volume has increased 8.4% over the same period of time as compared to 2017.

Fire Prevention/Public Education. Chief Stewart reported that Fire Prevention activity for July 2018 was up 17% compared to July 2017, and revenue was up 96% for the same time frame.

Chief Stewart reported that the department will hold a Fire Prevention Week Open House on October 22, 2018. This is an opportunity to provide citizens with additional information regarding the November election.

Trainings. Chief Stewart reported that the department fire training in July focused on company performance tasks where the crew trained in repetition on complex fire activities.

The department emergency medical services training in July focused on musculoskeletal injury assessment and treatment.

Chief Stewart reported that the department staffed an ambulance and water tender as standby for the balloon rodeo events.

Chief Stewart reported that the department and Steamboat Police completed several days of active shooter training at the Steamboat Springs High School. The two agencies are working together to create a standard response protocol to active shooter incidents. The department is also working with the Steamboat Springs SWAT Team to coordinate response of Tactical Medics as a standard response to SWAT calls.

Public Education Events. Chief Stewart reported that the department assisted Perry Mansfield School with fire drill exercises.

Chief Stewart reported that GrandKids Daycare visited the Mt. Station on July 26, 2018, and Yampatika visited the station on July 27, 2018.

Fire Committee Report Update: Chief Stewart reported that Scott Ford will present a summary of recommendations from the Fire Committee to City Council at their August 21, 2018 study session. Directors Hannaway and Ihrig will attend the meeting.

FINANCIAL
MATTERS

Review and Consider Approval of August Claims: Mr. Campbell reviewed with the Board the claims for the period ending August 31, 2018, totaling \$80,940.93.

Following review and discussion, upon motion duly made by Director Gills, seconded by Director Hannaway and, upon vote, unanimously carried, the Board approved payment of the claims for the period ending August 31, 2018, totaling \$80,940.93.

Review and Accept Cash Position Statement, CD Yield Information, and Unaudited Financial Statements: Mr. Campbell reviewed with the Board the Cash Position Statement for the period ending August 20, 2018, with accompanying CD yield information, and unaudited Financial Statements for the period ending June 30, 2018.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Hannaway and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending August 20, 2018, with CD Yield information, and unaudited Financial Statements for the period ending June 30, 2018.

LEGAL MATTERS
CONTINUED

Attorneys' Report: Attorney Court reviewed with the Board the August Attorneys' Report.

Review and Consider Approval of Revised Draft of Pre-Inclusion Intergovernmental Agreement between the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District:

Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the Pre-Inclusion Intergovernmental Agreement between the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District, pending approval of the City of Steamboat Springs City Council in substantially the same form as presented.

Following review and discussion, upon motion duly made by Director Gills, seconded by Director Hannaway and, upon vote, unanimously carried, the Board directed Pinnacle Consulting Group, Inc. to schedule a Public Hearing to consider the matter of inclusion of property for October 15, 2018.

Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon

vote, unanimously carried, the Board authorized distribution of public notice contingent upon approval of a final Pre-Inclusion Intergovernmental Agreement between the City of Steamboat Springs and the Steamboat Springs Area Fire Protection District.

Coordinated November 2018 Election:

Review and Consider Adoption of Resolution Calling the November 6, 2018 Coordinated Election and Approve Final Ballot Language: Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board adopted the Resolution Calling the November 6, 2018 Coordinated Election and approved the final ballot language.

Review and Consider Approval of Addendum to Contract with Pinnacle Consulting Group, Inc. to Provide Election Services: Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the Addendum to Contract with Pinnacle Consulting Group Inc. to provide election services.

Review and Consider Approval of Intergovernmental Agreement with Routt County Clerk and Recorder for Conduct of a Coordinated Election: Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the Intergovernmental Agreement with Routt County Clerk and Recorder for conduct of a coordinated election.

Review and Consider Approval of Factual Summary Stating Arguments for and Against All Ballot Measures: Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board approved the Factual Summary stating arguments for and against all ballot measures.

Review and Consider Adoption of Resolution of Advocacy Stating the District's Position on the Ballot Measures: Following review and discussion, upon motion duly made by Director Gills, seconded by Director Ihrig and, upon vote, unanimously carried, the Board adopted the

Resolution of Advocacy, stating the Districts position on the ballot measures.

DIRECTOR'S
ITEMS

Director Ihrig inquired about additional compensation for Director Gills and Director Hannaway for their efforts working with the Fire Committee and City Council. Director Gills and Director Hannaway thanked Director Ihrig and the Board but declined any additional consideration for their service.

COMMUNITY
MATTERS

There were no Community Matters brought before the Board for consideration.

OTHER BUSINESS

Special Meeting: It was the Board's consensus to schedule a special meeting to be held August 29, 2018 at 5:30 p.m. to consider any comments or suggested revisions to the draft of the Pre-Inclusion Intergovernmental Agreement following the August 28th City Council meeting.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Ihrig, seconded by Director Gills and, upon vote, unanimously carried, the meeting was adjourned at 7:36 P.M.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE AUGUST 20, 2018 REGULAR MEETING OF THE STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:

Eric Schmidt

Tom Ihrig

Randall Hannaway

Karl Gills

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Dino Ross, Esq.

I hereby attest that the Executive Session was confined to the topics authorized for discussion in Executive Session pursuant to C.R.S. 24-6-402(4)(b) and (e).

Eric Schmidt, President