

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD
May 21, 2018

A regular meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 21st day of May 2018, at 5:00 P.M., at Centennial Hall, 124 10th Street, Rooms 113/114, Steamboat Springs, Colorado.

ATTENDANCE

Directors in Attendance Were:

Eric Schmidt, President/Chairman
Karl Gills, Vice-President
Tom Ihrig, Treasurer
Randall Hannaway, Secretary

Also in Attendance Were:

Chuck Cerasoli, Deputy Fire Chief; City of Steamboat Springs Fire Department
Gary Suiter, City Manager; City of Steamboat Springs
Joe Oakland, President; Steamboat Springs Professional Fire Fighters, International Association of Fire Fighters Local 44772
Kammy Tinney, Irene McCaffrey, and Chelsey Green; Pinnacle Consulting Group, Inc. (via teleconference)
Matthew Court, Esq.; Ireland, Stapleton, Pryor & Pascoe, P.C. (via teleconference)

Chairman Schmidt called the meeting to order at 5:00 P.M.

Chairman Schmidt declared that a quorum of the Board was present, with four of four Board members in attendance. There is one vacancy on the Board.

ADMINISTRATIVE MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Schmidt inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Public Comment: There were no comments from members of the public.

Minutes: Ms. Tinney reported that legal counsel's suggested revisions to the draft minutes of the April 16 and April 30, 2018 meetings were distributed via email earlier today. It was the Board's consensus that consideration of the minutes of the April 16, 2018 regular meeting and April 30, 2018 special meeting be tabled until the regular meeting in June.

FINANCIAL
MATTERS

Review and Consider Approval of April Claims: Ms. McCaffrey reviewed with the Board the claims for the period ending May 21, 2018, totaling \$68,895.49.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Gills and, upon vote, unanimously carried, the Board approved payment of the claims for the period ending May 21, 2018, in the amount of \$68,895.49.

Review and Accept Cash Position Statement, CD Yield Information, and unaudited Financial Statements: Ms. McCaffrey reviewed with the Board the Cash Position Statement for the period ending May 21, 2018, with accompanying CD yield information, and the unaudited Financial Statements for the period ending March 31, 2018.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Hannaway and, upon vote, unanimously carried, the Board accepted the Cash Position Statement for the period ending May 21, 2018, with CD Yield information, and Unaudited Financial Statements for the period ending March 31, 2018.

Deputy Chief Cerasoli arrived at this time.

DEPARTMENT
MATTERS

Chief's Report: Deputy Chief Cerasoli reviewed the Fire Chief's written report, dated May 8, 2018, which includes activities of the Fire/Rescue, Training, and Fire Prevention Divisions.

Notable Events. Deputy Chief Cerasoli reported that the total call volume for April decreased by 9.6% compared to

April of 2017. Year to date call volume has increased 5.4% over the same period of time as compared to 2017.

The department hosted Steamboat Springs City 101 at the Mountain Fire Station, which included presentations on advanced medical and fire scenarios, as well as in depth discussions regarding fire department operations.

Fire Prevention/Public Education. Deputy Chief Cerasoli reported that Fire Prevention activity for April 2018 was up 43% compared to April 2017. Year to date department fee and inspection revenue is 43% lower as compared to April 2017, mainly due to the Sheraton West Tower Remodel fees that were collected in April 2017.

Trainings. Deputy Chief Cerasoli reported that the department fire training in April included fire behavior and technical rescue rope systems.

The department emergency medical services training in April included allergies and anaphylaxis, central nervous systems injuries, and patient assessment.

Deputy Chief Cerasoli reported that the department conducted a post-incident analysis on a fire that occurred in March, and a regional training on natural gas leaks presented by ATOMS Energy. Three department members also attended the Fire Departments Instructor's Conference in Indianapolis, attending courses ranging from fire and EMS response to leadership and management topics.

Public Education Events. Deputy Chief Cerasoli reported that the department provided a HeartSaver CPR/AED class on April 11th for City Streets Employees.

Mr. Suiter arrived at this time.

Review and consider approval of capital funds expense for SCBA purchase: Deputy Chief Cerasoli reported that the department was unsuccessful in attaining two grants that were applied for, to help fund new Self-Containing Breathing Apparatus (SCBA) and a grant for a burn trailer. The training trailer has been tabled as a capital project for the department to pursue at this time. The result of the SCBA grant has placed the department in a difficult situation, with 15 SCBA's that are currently out of

compliance with NFPA Standard No. 1981. Deputy Chief Cerasoli reported that Chief Stewart was successful in a request to the City of Steamboat Springs Management to allow the department to combine the capital funds earmarked for these two grant projects into one fully self-funded capital purchase of 15 SCBAs. The total cost for 15 SCBAs is \$161,700, which would require the District to contribute \$53,361, per the parties' Intergovernmental Agreement. Ms. McCaffrey noted that the funds currently appropriated to the Capital Fund would cover the requested expenditure. It was the consensus of the Board to authorize the department to move forward with the purchase of the 15 SCBAs, with the District contributing its portion of the cost per the Intergovernmental Agreement.

Deputy Chief Cerasoli left the meeting at this time.

Continued Discussions with City Representatives Regarding Current and Future Services: Mr. Suiter reported that the draft Pre-Inclusion Agreement was included in Steamboat Spring's City Council's May 22nd Work Session packet. Review and discussion of the draft agreement is on City Council's agenda for 6:00 p.m. Attorney Ross and Directors Gills and Hannaway will attend the Work Session.

Mr. Suiter left the meeting at this time.

LEGAL MATTERS

Attorney's Report: Attorney Court reviewed with the Board the May Attorney's Report.

2018 Legislative Update: Attorney Court reported that a legal advisement summarizing new laws resulting from the 2018 legislative session is being prepared and he expects distribution of the advisement in the coming weeks.

Mr. Oakland left the meeting at this time.

Executive Session: Pursuant to § 24-6-402(4)(b) of the Colorado Revised Statutes, Director Gills moved that this regular public meeting of the Board of the Steamboat Springs Area Fire Protection District adjourn and, upon an affirmative vote of at least two-thirds of the quorum present, that the Board reconvene in Executive Session to receive legal advice regarding potential solutions to

address the effects of the Gallagher Amendment. Director Ihrig seconded the motion. The vote carried unanimously. Ms. Tinney, Ms. Green, and Ms. McCaffrey were invited to attend the Executive Session.

Attorney Court certified for the record that, pursuant to § 24-6-402(4) (b) of the Colorado Revised Statutes, all of the executive session discussion will constitute an attorney-client privileged communication and will not be recorded.

The Board went into Executive Session at 5:58 P.M.

The Board did not engage in substantial discussion of any matter not enumerated in § 24-6-402(4) (b), C.R.S. The Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action. The Executive Session was adjourned at 6:38 p.m. on a motion by Director Ihrig, seconded by Director Gills and passed by the affirmative vote of all members.

The Board reconvened in regular session at 6:38 P.M.

Following discussion, upon motion duly made by Director Gills, seconded by Director Hannaway and, upon vote, unanimously carried, the Board authorized legal counsel to include the District in on-going research regarding potential solutions to address the effects of the Gallagher Amendment, with the total cost of such research not to exceed \$1,500.

DIRECTOR'S
ITEMS

There were no Director's Items brought before the Board for consideration.

COMMUNITY
MATTERS

There were no Community Matters brought before the Board for consideration.

OTHER BUSINESS

There was no other business brought before the Board for consideration.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made by Director Hannaway, seconded by Director Ihrig and, upon vote, unanimously carried, the meeting was adjourned at 6:42 P.M.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE
MAY 21, 2018 MEETING OF THE STEAMBOAT SPRINGS AREA FIRE
PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS
SIGNING BELOW:

Eric Schmidt

Tom Ihrig

Randall Hannaway

Karl Gills

I hereby attest that the information communicated during
the Executive Session, which was not recorded,
constituted privileged attorney-client communications.

Matthew Court, Esq.

I hereby attest that the Executive Session was confined
to the topics authorized for discussion in Executive
Session pursuant to C.R.S. 25-6-402(4)(b).

Eric Schmidt, President