

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT
HELD

August 21, 2017

A regular meeting of the Board of Directors of the Steamboat Springs Area Fire Protection District (referred to hereafter as "Board") was convened on Monday, the 21st day of August 2017, at 5:00 P.M., at Centennial Hall, 124 10th Street, Rooms 113/114, Steamboat Springs, Colorado.

ATTENDANCE

Directors in Attendance Were:

Eric Schmidt, President/Chairman
Bruce Logan, Vice President
Tom Ihrig, Secretary/Treasurer
Karl Gills, Assistant Secretary
Randall Hannaway, Assistant Secretary

Also in Attendance Were:

Kammy Tinney, Brendan Campbell, and Chelsey Green;
Pinnacle Consulting Group, Inc. (via teleconference)
Matt Court, Esq.; Ireland, Stapleton, Pryor & Pascoe,
P.C. (via teleconference)
Deputy Chief Cerasoli; City of Steamboat Springs Fire
Department (left the meeting at 5:22 P.M.)

Chairman Schmidt called the meeting to order at 5:00 P.M.

Chairman Schmidt declared that a quorum of the Board was present, with five of five Board members in attendance.

ADMINISTRATIVE MATTERS

Agenda: A proposed agenda was distributed for the Board's review and approval. Following review and discussion, the agenda was approved as presented.

Disclosure of Potential Conflicts of Interest: Chairman Schmidt inquired whether there were any conflicts to disclose by Board members present, which have not already been adequately disclosed. There were no such conflicts to disclose.

Public Comment: There were no members of the public in attendance.

Minutes: The Board reviewed the minutes of the July 17, 2017 regular meeting. Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Logan and, upon vote, unanimously carried, the Board approved the minutes of the July 17, 2017 regular meeting, as amended.

DEPARTMENT
MATTERS

Chief's Report: Deputy Chief Cerasoli reviewed the written report, dated August 9, 2017, which includes activities of the Fire/Rescue, Training, and Fire Prevention Divisions.

Notable Events. Deputy Chief Cerasoli reported that the total call volume for July decreased by 6.7% compared to the previous month of June. Year to date call volume has decreased 1.5% over the same period in July of 2016.

Deputy Chief Cerasoli reported that the department responded to two structure fires, one on July 14th, and one on August 4th. Both fires required all available staff and mutual aid response, taxing the department's response to simultaneous emergency calls. Fire investigations were conducted for both structure fires.

Fire Prevention/Public Education. Deputy Chief Cerasoli reported that Fire Prevention activity for July 2017 was flat compared to July 2016. Year to date fire prevention activity has increased 8.5% with revenues increasing by 32% from July 2016.

Trainings. Deputy Chief Cerasoli reported that the department fire training in July included a Confined Space Rescue Training, which focused on fires that include liquid fuel spills, and the use of foam in fighting fuel fires. The department emergency medical services training in July included Behavioral Emergencies and Penetrating Trauma Training. The department also participated in Harassment Training provided by the City of Steamboat Springs Human Resources Department.

Public Education Events. Deputy Chief Cerasoli reported that the department assisted with fire drills at the

Perry-Mansfield School and Boys and Girls Club. The department also hosted 10 children from a local daycare at the Mountain Station for a tour and talk on fire safety.

Deputy Chief Cerasoli reported that the department has an open house scheduled for September 9, 2017 from 11:00 a.m. to 3:00 p.m., to celebrate the 120th Anniversary of Steamboat Springs Fire Rescue.

Deputy Chief Cerasoli left the meeting at this time.

Continued Discussions with City Representatives Regarding Current and Future Services: Director Schmidt reported that he has not had an opportunity to follow up with City representatives based on the Board's discussion at the July meeting, and requested that Director Gills and Director Hannaway contact the City Manager to pursue follow up discussions with some members of City Council. Director Gills and Director Hannaway agreed to pursue these discussions.

FINANCIAL
MATTERS

Review and Consider Approval of July Claims: Mr. Campbell reviewed with the Board the claims for the period ending August 21, 2017, totaling \$57,429.94.

Following review and discussion, upon motion duly made by Director Hannaway, seconded by Director Gills and, upon vote, unanimously carried, the Board approved payment of the claims for the period ending August 21, 2017, in the amount of \$57,429.94.

Review and Accept Cash Position Statement, CD Yield, and Financial Statement for August: Mr. Campbell reviewed with the Board the Budget to Actual report for the period ending June 30, 2017 and the Cash Position Statement for the period ending August 21, 2017, with accompanying CD yield information. Mr. Campbell recommended that the Board defer acceptance of the Cash Position Statement until further research regarding the reported State Collections Revenue is conducted.

Director Ihrig reported that he compared interest rates for Certificates of Deposit with Mountain Valley Bank and City-Wide Bank (formerly Centennial Bank), and noted that UMB's interest rate is the best among the banks he

researched. Director Ihrig recommended contacting City-Wide Bank, Mountain Valley Bank, and UMB regarding current interest rates and the possibility of reinvesting the funds currently invested in CD's scheduled to mature in September in new two-year term Certificates of Deposit with the best interest rate offered.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Logan and, upon vote, unanimously carried, the Board directed that the CD's maturing in September be reinvested in new Certificates of Deposit for two-year terms with the best interest rate offered.

Following review and discussion, upon motion duly made by Director Ihrig, seconded by Director Hannaway and, upon vote, unanimously carried, the Board accepted the unaudited Financial Statements for the period ending June 30, 2017, as presented.

Consider Appointment of Budget Officer or Committee to Prepare a Draft 2017 Budget: Ms. Tinney discussed with the Board the need to appoint a Budget Officer or Committee to prepare a draft 2018 budget for Board review and consideration.

Following review and discussion, upon motion duly made by Director Logan, seconded by Director Gills and, upon vote, unanimously carried, the Board appointed Pinnacle Consulting Group, Inc. to prepare a draft 2018 budget for Board consideration, with Ms. Tinney as the Budget Officer, and including Director Ihrig for review.

LEGAL MATTERS

Attorney's Report: Attorney Court reviewed with the Board the August Attorney's Report, noting that the preceding month there were no legal matters outside the scope of the retainer that required their attention.

DIRECTOR'S
ITEMS

There was no new information to report.

COMMUNITY
MATTERS

There were no members of the community present.

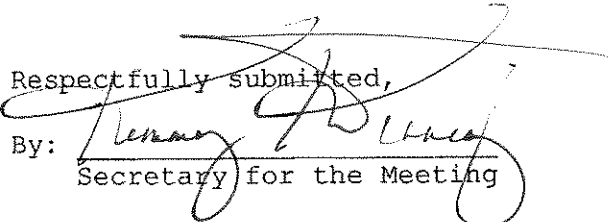
OTHER
BUSINESS

There was no other business brought before the Board for consideration.

ADJOURNMENT

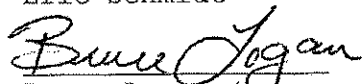
There being no further business to come before the Board, upon motion duly made by Director Hannaway, seconded by Director Logan and, upon vote, unanimously carried, the meeting was adjourned at 5:55 P.M.


Respectfully submitted,

By: 
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL MINUTES OF THE AUGUST 21, 2017 MEETING OF THE STEAMBOAT SPRINGS AREA FIRE PROTECTION DISTRICT BOARD OF DIRECTORS, BY THE DIRECTORS SIGNING BELOW:


Eric Schmidt


Bruce Logan


Tom Ihrig


Randall Hannaway


Karl Gills